

Sponsorship/Donation Request Form

Thank you for providing CGL Tax (CGL) with the opportunity to support your organization. As CGL evaluates these opportunities, we consider which community-based projects bring the most value to employees, positively reflect our brand values, showcase our products or services and support our business objectives. While we evaluate each request, we are unable to support all of them. All requests should be submitted at least 30 days prior to the event.

Organization Name

Registered Charity Number (if applicable)

Name of person requesting

Contact number and email

Mailing address

Event/program name

Event/program date and duration

Event/program location (city/province)

Date response required

How many people are expected to attend
your event (if applicable)?

Are any CGL employees involved with
your organization/event? If so, please
name them.

How many sponsors will this event have?

Request type (specify donation,
sponsorship, gift in kind)

If financial support is being requested, how much is required? How will the funds be used?

If gift in kind is being requested, specify what your organization requires. How will the items be used? Gift in kind includes employee leave for the event (paid or unpaid – please be specific)

Has CGL supported this event in the past (either gift in kind or monetary)? If yes, please provide details.

Which category best describes your event/organization (community, sports, education, military, arts, industry association) and why?

Please provide a brief overview of your organization's objectives.

Briefly describe your request in 1-2 paragraphs. Please include the following information:

- How the sponsorship will provide value to CGL
- How the sponsorship will positively increase CGL's brand
- How CGL funds will be used

Why would CGL be proud to be associated with your event/sponsorship?

How will CGL be recognized for its involvement with your organization/event?

Thank you for submitting your request.

Please email requests to info@CGLtax.ca or by fax:

1-888-849-9245