

DID YOU KNOW all CGL personal tax filings have us listed as the first contact for a tax audit unless you tell us otherwise? If you get a phone call, text, or email saying they are from the CRA, they are either a scam, or you can have them contact us. Just one more service we provide at no extra charge to protect you from scammers!

10% ELECTRONIC ONLY DISCOUNT - HERE IS HOW YOU CAN SAVE!

- 1) **Scan** or take pictures of your tax information in high resolution
- 2) **Send electronically** online at secure.CGLtax.ca or by following the padlock at the bottom of our website
- 3) **No Paper** sent, you don't come to our office during tax season, and you don't get a paper copy back
- 4) **Sign electronically** your forms with Adobe Sign or print and sign at home, scan/take picture to send back
- 5) **Pay CGL online** by credit card or through Interac e-transfer to payments@CGLtax.ca
- 6) **Download your return** copy through our secure client portal **within 30 days** of us sending it back to you

If you still need to send us paper records and would like to courier them, use our volume-discount rate by

printing your shipping label: <https://www.canadapost.ca/information/app/prse/label?policyId=PR562865&LOCALE=en>

or visit your local Post Office and use Canada Post Return ID Number:

PR562865

This charge will be added to your CGL invoice, but should be a lower rate than doing it yourself

All Fees below include a Paper Copy of your Tax Return and Return Courier through Canada Post

STEP 1 - Choose your Return Base Fee

(A) \$ 170	T-Slip	T4,T4A,T4A(OAS),T4A(P),T4E, T4PS, T4RSP,T4RIF, T5, T5007 slips <i>(not T3 - see below)</i>																
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(B) \$ 200	Simple	Includes (A) plus Child Care, Donations, RRSP Slips, Tuition, COVID Work From Home																
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(C) \$ 230	Basic	includes (B) plus Medical, Home Accessibility, Disability Amount, Senior Income Split																
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(D) \$ 260	Advanced	Includes (C) plus T3, T101, T1204, T5004, T5008, and T5013 slips																
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STEP 2 - See Next Page

STEP 1 - SEE PREVIOUS PAGE

STEP 2 - Add additional Forms & Schedules required (price is per form & schedule / per return)

+ 30 The following will add \$30 per form, schedule, or service to your Step 1 base fee from above

- RC267/268/269 - Employee Contributions to a United States Retirement Plan or Specified Foreign Pension Plan
- T691 - Alternative Minimum Tax (AMT) Foreign income (per type and **per country**)
- T777 - Other employment expenses (no vehicle or home expenses) T2209 - Foreign Tax Credit Summary (**per country**)
- T1ADJ - T1 Adjustment Request to prior year, if CGL prepared the return Per T4, T4A, T5018 slip we prepare for your employee/contractor
- GST370 for Eligible Employment Expenses
- "Eligible Educator" school supply tax credit (requires school name and approval, description of supplies, and amounts)

+ 60 The following will add \$60 per form, schedule, or service to your Step 1 base fee from above

- T1170 - Capital Gains on gifts of certain capital property T2091 - Designation of a Property as a Principal Residence
- T1198 - Statement of Qualifying Retroactive Lump-Sum Payment T2125 - Statement of Business Activities (no expenses)
- T1206 - Tax on Split Income (TOSI) T2222 - Northern Residents Deduction
- T1 for Minor - flat fee at home, under 18, Child Tax Returns (with preparation of supporting parent)
- Per Vehicle - Per Schedule for Employment, Business, Farm, Fishing, or Rental Expense purposes
- Per - Other Provincial Specific Tax Credit Forms (Ex: BC Training Tax Credit / Ontario Trillium Benefit)
- Schedule 3 - Capital Gains (or Losses) - Sales of real estate, Qualified farm or fishing property, private company shares
- This fee does not include detailed public securities dispositions required where no summary provided

+ 90 The following will add \$90 per form, schedule, or service to your Step 1 base fee from above

- T776 - Rental Statement per detached property T2201 - Disability Tax Credit Application Assistance
- T777 - Other employment expenses (vehicle extra See above) T2203 - Provincial and Territorial Taxes for Multiple Jurisdictions
- T1135 - Foreign Income Verification Statement - Simplified Method T2205 - Spousal RRSP/RRIF/SPP amount for income inclusion
- T1223 - Clergy Residence Deduction ***** NEW ***** TL2 - Claims for Meals and Lodging Expenses
- GST/HST Return (with preparation of income tax filings)
- T1 for Student - flat fee for college/university Student Tax Return (with preparation of supporting parent)

+ 120 The following will add \$120 per form, schedule, or service to your Step 1 base fee from above

- T1M - Moving Expenses T10VP - Individual Tax Return for RRSP Excess Contributions
- T1135 - Foreign Income Verification Statement - Detailed Method T1 - Final - Terminal Filing of Deceased Person Return
- T2042 - Statement of Farm Activities (vehicle extra See above) T1 - 70(2) - Rights or Things Elective Return for Deceased Person
- T2125 - Statement of Business Activities (vehicle extra See above) T1 - 164(6) Election for Loss-Carry Back from Estate
- Schedule 3 - Capital Gains (or Losses) - Details of public traded securities where no summary has been provided

+ 150 The following will add \$150 per form, schedule, or service to your Step 1 base fee from above

T1ADJ - T1 Adjustment Request to prior year, if prior returns and details provided, where CGL did not prepare the return

Minimum bookkeeping charge if summaries are not provided for:

- T776 - Rental Statements T2042 - Statement of Farm Activities (vehicle extra See above)
- T777 - Employment Expenses T2125 - Statement of Business Activities (vehicle extra See above)
- TL2 - Claims for Meals and Lodging Expenses

SPECIAL SURCHARGES & RATES

- 30 %** surcharge on personal returns received after April 21 of the filing year
- \$500** hourly rate for forms, schedules, or services not listed